**Global Strategy and Partnerships Seed Funding Scheme Round 2, 2023**

**Application Form**

*Submit to your Faculty/Institute by* *5 pm Tuesday, 20 June*

*Please review the scheme Guidelines and* [*website*](https://global-engagement.uq.edu.au/uq-staff/global-mobility-and-funding-opportunities/global-strategy-and-partnerships-seed-funding-scheme) *before completing your application*

[ ]  **This application has been discussed with my school/faculty finance unit**

Please note: If your project spans up to 12 months, your Finance Manager must approve the funds to be carried forward at your Faculty/ Institute level, as the funds will be transferred in March.

Approval by the Faculty/ Institute finance manager is required and funds will need to be managed at this level, as the Central Finance office will not carry forward any unspent funds.

Round 2, 2023, will be open to strategic initiatives in UQ's Focus Countries of **USA, Vietnam, Indonesia, United Kingdom, Germany, China, and India**, as well as **the Pacific Region**. In addition, initiatives that support expanded collaboration with UQ's **premier and emerging premier partners** will be prioritised.

Please refer to detailed information on UQ's focus countries, premier and emerging premier partners at <https://global-partnerships.uq.edu.au/GEF>.

### A. INITIATIVE DETAILS

|  |  |
| --- | --- |
| **Initiative Title** |  |
| **Start Date[[1]](#footnote-1)** |  | **Completion Date** |  |

### B. ACTIVITY CATEGORY

|  |  |
| --- | --- |
| Tick the relevant box(es) for the type of activity(ies) for which you are seeking support. Please refer to the *Global Strategy and Partnerships Seed Funding Scheme Round Two 2023 Guidelines for applicants* for further information about the types of initiatives supported by this Scheme. Initiatives must demonstrate support for UQ's overarching Global Strategy objectives. | [ ]  Joint symposium or workshop[ ]  Academic/research collaboration [ ]  Short term staff mobility [ ]  Industry engagement initiatives[ ]  Incoming visiting scholar initiatives[ ]  Other (please specify)\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |

### C. UQ LEAD APPLICANT DETAILS

|  |  |  |  |
| --- | --- | --- | --- |
| **Title** |  | **Name** |  |
| **Position** |  |
| **School/Unit** |  |
| **Faculty/Institute** |  |
| **Telephone** |  | **Email**  |  |

D. ADDITIONAL UQ PARTICIPANTS\* (Duplicate as required)

|  |  |  |  |
| --- | --- | --- | --- |
| **Title** |  | **Name** |  |
| **Position** |  |
| **School/Unit** |  |
| **Faculty/Institute** |  |
| **Telephone** |  | **Email**  |  |

### E. INTERNATIONAL PARTNER DETAILS

Please provide the contact details for all international partners on your project.

**Primary Partner**

|  |  |  |  |
| --- | --- | --- | --- |
| **Title** |  | **Name** |  |
| **Position** |  |
| **Organisation** |  |
| **Country** |  |

**Additional Partner(s)** (remove or duplicate as required)

|  |  |  |  |
| --- | --- | --- | --- |
| **Title** |  | **Name** |  |
| **Position** |  |
| **Organisation** |  |
| **Country** |  |

### F. FUNDING REQUESTED

Please provide a detailed breakdown of your requested budget in the table below, up to a **maximum of A$10,000**. Please specify the purpose of each cost item (e.g. accommodation, conference registration etc.) and details of matched funding from other sources. Provide all figures in $AUD.

Applications with matched Faculty/School/Institute and Partner contributions will be highly regarded. If the partner institution provides cash or in-kind support, please provide evidence via a letter of support attached to your application.

|  |  |  |  |
| --- | --- | --- | --- |
| **Details of requested funding** | **Seed Funding Requested** **(maximum A$10,000)** | **Faculty/School/Institute co-contribution** | **Partner co-contribution / other funding sources** |
|  | $ | $ | $ |
|  | $ | $ | $ |
|  | $ | $ | $ |
|  | $ | $ | $ |
|  | $ | $ | $ |
| **Total**  | **$** | **$** | **$** |

### G. PROJECT SUMMARY

Briefly describe the proposed project (maximum 100 words) in the form of a press release. If your application is successful, the project summary will be published on the Global Partnership's website.



### H. PROJECT OBJECTIVES

Successful applications will explicitly link planned projects to the UQ Global Strategy and demonstrate how these objectives relate to UQ's country and/or partner priorities. Refer to the Assessment section (Guidelines, p. 3).

(Maximum 100 words.)



### I. ESTIMATED PROJECT TIMELINE

Please provide a timeline for the proposed project, including details of activities and their anticipated occurrence, considering that the project must be completed within **12 months** of the award date. Applicants must liaise with their local finance unit in developing the project timeline and any potential carry forward of funds.

(Maximum 400 words.)



### J. ANTICIPATED OUTCOMES AND BENEFITS

Please outline the anticipated outcomes of the proposed initiative and how this will benefit the partnership, the stakeholders (e.g. school, institute, other UQ unit) and any other beneficiaries (e.g. students, other staff not directly involved in the project, community members). Refer to the Assessment section (Guidelines, p. 3).

Please also specify planned conference presentations, co-publications, joint research projects or grant applications that may result from this collaboration.

(Maximum 100 words.)



### K. SIGNATURE OF UQ LEAD APPLICANT

I acknowledge that I have discussed this application with my Head of School/Institute Director. I have also attached an email or letter of support if matched funding is to be provided.

I acknowledge that applicants awarded 'UQ Global Strategy and Partnerships Seed Funding' who then embark on international travel are required to abide by UQ travel advice, the official reporting, insurance and registration requirements as outlined in the UQ Travel Policy and Guidelines <https://ppl.app.uq.edu.au/content/travel-policy-0>. Additional associated costs incurred by the applicant above and beyond seed funding awarded will be the responsibility of the approving Faculty, School, Institute or Unit.

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Signature Name Date**

### L. APPLICATION CHECKLIST

### Supporting documents

* **Letters of Support:** Please provide each International partner institution's letter or official email (identified in Section E above). The letter/s or email/s must include a statement of commitment to participate in your proposed activities and any cash and/or in-kind support the partner will provide.
* **Evidence of Matched Funding from School/Faculty/Institute:** Please provide a letter of support or official email from the Executive Dean/Institute Director or Head of School/Unit confirming the amount of matched funding that will be provided to support the initiative if your application is successful.
* The proposed project Is not a research project; the Seed Funding will not fund any research activities.
* The project partners are institutions that are premier/emerging premier partners or in a focus country.
* The UQ project team contains individuals from multiple disciplines.

### M. SIGNATURE OF EXECUTIVE DEAN / INSTITUTE DIRECTOR

I acknowledge that this application has been discussed with me and/or the relevant administering unit and that an email or letter of support has been provided by the relevant unit/s if matched funding is to be provided.

I acknowledge that additional associated costs incurred by the applicant above and beyond the seed funding awarded will be the responsibility of the approving Faculty, School, Institute or Unit.

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Signature Name Date**

### N. SUBMISSION OF APPLICATION

Please submit the application form and supporting documentation in one pdf file to your Faculty/Institute representative (listed on p.6) by **5pm Tuesday, 20 June 2023**. Following review and approval by the Executive Dean or Director, your application will be submitted by the Faculty/Institute to the Global Partnerships.

| **Faculty or institute** | **Representative** | **Email** |
| --- | --- | --- |
| Australian Institute for Bioengineering and Nanotechnology | Jane Mooney | aibngrants@uq.edu.au |
| Centre for Advanced Imaging | Rachael Birks | r.birks@uq.edu.au |
| Faculty of Business, Economics and Law | Laura Hassett | l.hassett@uq.edu.au |
| Faculty of Engineering, Architecture and Information Technology | Melinda Knox | international@eait.uq.edu.au |
| Faculty of Health and Behavioural Sciences | Chloe Lee | chloe.lee@uq.edu.au |
| Faculty of Humanities and Social Sciences | Majella Ferguson | mferguson@uq.edu.au |
| Faculty of Medicine | Grace Mani | med.research@uq.edu.au |
| Faculty of Science | Andrea Belcher | science.research@uq.edu.au |
| Institute for Molecular Bioscience | Michelle Foley | m.foley@imb.uq.edu.au |
| Institute for Social Science Research | ISSR | issr.research@uq.edu.au |
| Queensland Alliance for Agriculture and Food Innovation | QAAFI | qaafirgadmin@uq.edu.au |
| Queensland Brain Institute | Sylvie Pichelin | grants@qbi.uq.edu.au |
| Sustainable Minerals Institute | Tash Winters | tash.winters@uq.edu.au |

1. Please liaise with your Faculty/Institute finance office for the administration and timeline of your funding. UQ Central Finance will not carry forward any unspent funds; carry forward of funds has to be managed locally within the Faculty/Institute finance office. [↑](#footnote-ref-1)